



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

May 20, 2022

**NOTIFICATION OF AWARD – BONDS ARE NOT REQUIRED**

Terry Spell Mechanical Services, Inc.  
PO Box 310  
Autryville, NC 28318

Contract No.: D3POC0138  
TIP No.: NA  
Federal Aid No.: Federal Provisions  
WBS Element: 3.1010SM, 3.1065SM, 3.2010SM, 3.2065SM, etc.  
Counties: Brunswick and New Hanover  
Description: Signal and ITS Maintenance

Dear Sir:

I am pleased to inform you that **Terry Spell Mechanical Services, Inc.** has been awarded the contract for the above project based on the bid submitted on **May 19, 2022** in the amount of **\$1,164,160.00**.

Please provide a current Certificate of Insurance *with the contract number D3PCO0138 included in the description at the bottom*, and two (2) original Execution of Contract Forms within 14 calendar days from the date you receive your award letter.

These documents should be returned to **Tootie Murphy**. Ms. Murphy's mailing address is **5505 Barbados Blvd, Castle Hayne, NC 28429**. The Execution of Contract Forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the **Division Traffic Engineer, Jessi Leonard, PE** as soon as possible so that a preconstruction conference can be held. Ms. Leonard's mailing address is **5504 Barbados Blvd., Castle Hayne, NC 28429**, telephone number is **(910) 341-2200**, and email address is **jleonard6@ncdot.gov**.

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
5505 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

Telephone: 910-341-2001  
Fax: 910-675-0143  
Customer Service: 1-877-368-4968

Location:  
5505 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

Website: [ncdot.gov](http://ncdot.gov)

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to the **Division Traffic Engineer, Jessi Leonard, PE.**

If you have any questions, please contact me at (910) 341-2001.

Sincerely,

DocuSigned by:  
  
02B404268BC84C2...  
Jonathan W. Mitchell  
Division Contract Engineer

JWM/stm

cc: D. Chad Kimes, PE, Division Engineer  
Adrienne Cox, PE, Division Planner  
Katie Hite, PE, Division Project Development Engineer  
David Leonard, PE, Division Project Team Lead  
Anthony W. Law, Division Construction Engineer  
Trevor Carroll, PE, Assistant Division Construction Engineer  
Keith Eason, PE, Division Maintenance Engineer  
Caitlin Marks, PE, Assistant Division Maintenance Engineer  
Jessi Leonard, PE, Division Traffic Engineer